



Phillips County Local Emergency Planning Committee

Date/Time: 04 March 2026@1200

1. Welcome-Introductions

a. [INFO] Attendance

| Name | Position | Attendance |
|-----------------|-----------------------------------|------------|
| Jenny Dix | Emergency Management Coordinator | Present |
| Kyle Pinkerton | Sheriff | Present |
| Kassy Dewitt | EMS Director | Present |
| Kary Wagner | Health & Safety, Amber Wave | Present |
| Vicki Korobka | Amber Wave | Present |
| Bruce Williams | Trinity Ag, CEO | Present |
| Brad Bates | Trinity Ag, COO & Rural Water | Present |
| Sarah Beckman | Tallgrass Energy | Present |
| Kris Gall | Tamko, Admin Assist. General Mgr. | Present |
| Lindsey Johnson | Phillips County Health Department | Present |
| Debra Grammond | Logan Mayor | Absent |
| Jim McDonald | Logan City Council | Present |
| Brandie Bland | PCHS Emergency Preparedness | Present |
| Tara Overmiller | PCHS, CEO | Present |
| Frank Burwell | PCHS, IC | Present |

2. [INFO] Review of Previous Minutes

b. N/A (First Meeting)

2. LEPC History & Background

c. The committee reviewed the regulations, history, and background of the LEPC. This is the first meeting for most members. [INFO]

d. The committee reviewed the responsibilities associated with LEPC. [INFO]

3. Membership- Vote & Approvals.

e. The committee voted for Chairman, Vice-Chairman, and Information Officer/Secretary. The results were Chairman-Kassy DeWitt, Vice-Chairman, Sarah Beckman, and Information Officer/Secretary, Jenny Dix. [INFO]

4. Membership Forms

f. Present members accepted the invitation to be on the committee. The membership form was filled out (see Attachment 1). This will be approved by the County Commissioners and sent to Commission on Emergency Planning and Response (CEPR). [OPEN, EGWD 10 Mar 26]



5. Meeting Schedule Approval – Establish Battle Rhythm

g. The committee decided to meet at least semi-annually, however there may be an extra meeting this year since the committee was recently initiated. The Bylaws will be updated to match the new schedule and reviewed by a committee for approval at the next meeting. **[OPEN, EGWD -Next meeting]**

6. Tier II Reports

h. The committee reviewed the 2024 Tier II Reports. The Emergency Management Office has received the 2025 reports and is consolidating them into one spreadsheet. This will be sent out to the committee for review and uploaded onto the Phillips County EM website. Residents will be notified via Facebook and the local newspaper that it is available to view. **[OPEN, EGWD 31 Mar 26]**

7. Hazardous Vulnerability Assessment (HVA) Review

i. The committee discussed the hazards for Phillips County. A hazardous vulnerability assessment is a critical component of emergency management because it helps identify the specific threats, risks, and weaknesses that could impact a community before a disaster occurs. By analyzing factors such as geography, infrastructure, population, and available resources, emergency managers can determine which hazards pose the greatest risk and where the community is most vulnerable. This proactive approach allows for more effective planning, resource allocation, training, and mitigation strategies. Phillips County is susceptible to a range of hazards, with natural disasters and cybersecurity threats representing the most probable risks. Overall hazard ratings within the county range from *Relatively Moderate* to *Very Low*. However, the Expected Annual Loss (EAL) associated with these hazards varies from *Relatively High* to *Very Low*. This indicates that, while the probability of occurrence remains moderate, the potential consequences to infrastructure, the economy, and residents could be significant if an incident were to occur. **[INFO]**

8. Emergency Operations Plan (EOP) Review

j. The committee was briefed on the current EOP and where it can be read and reviewed. Additionally, the EM is drafting a base plan to go with the EOP. This plan is more tactical and describes how the agencies within the county will coordinate responses. This is much more specific than the EOP which is aligned with NIMS and ICS, but in general terms. Once a draft is complete it will be sent to the committee to review and add inputs. **[OPEN, EGWD, 31 Dec 26]**

9. New Business

k. Training & Exercises: The committee discussed exercises and training needed for the county. Trinity Ag proposed an anhydrous ammonia training/exercise. The committee agreed it is high risk within the county and any response to it must be handled with care. First Responders were interested in training. **[OPEN, EGWD TBD]**

l. The committee discussed inviting more organizations in the county to the meeting. The EM sent out additional invites as instructed (City Mayors (Agra, Speed, Phillipsburg, Glade,



COUNTY *of*
PHILLIPS
— K A N S A S —

Prairieview, & Long Island), Midwest Energy, Phillipsburg Public Works & Housing Authority, and Prairieland Electric. **[OPEN, EGWD 31 Mar 26]**

10. Adjournment – Next Meeting- TBD

\\Signed\\

Jenny D. Dix

Local Emergency Planning Committee Secretary

Phillips County, KS

Attachments

1. Sign-In-Roster/Membership Update Form
2. Presentation
3. Agenda